

ACTIVE SHOOTER:

How To Survive

PROGRAM SYNOPSIS:

This short, dramatic video clearly demonstrates the essentials for surviving a tragic event that happens all too often across our country. The video follows a dramatization of an active shooter event and identifies proper behavior and procedures that save the lives of those involved. An emergency response dispatcher then reviews the key actions that saved the employees lives.

This is not something we like to think about, but like other safety topics, being aware and prepared can prevent injury and fatalities. Topics include recognizing a potential event, how to provide the most useful information to the police, the three key actions needed to survive and how to respond and act when the police arrive.

PROGRAM OUTLINE:

EMPLOYEES WITNESS DAN WITH HANDGUN

- As the program opens, we see Dan, a disgruntled former employee of the parts factory, grab a gun from the glove compartment and head toward the assembly building.
- A former co-worker operating a forklift thinks he sees Dan and asks himself, “Is that Dan? Is that a gun?”
- When the 911 operator asks what his emergency is, the forklift operator says, “I just saw a former employee come in carrying a gun.”
- After hearing what appeared to be gunshots, he tells the 911 operator what he had just heard. The operator reports the location of the building and asks, “Are you able to escape the premises without being seen?”
- The employee responds that he thinks he can escape and that he saw Dan go into the assembly building. Meanwhile, two other co-workers hear the gunshots and hide under a work table.
- “Police are on their way. If you can escape without being seen, you need to evacuate as soon as possible,” says the operator. “An officer is on the scene. Try to get any co-workers to go with you.”
- The forklift operator then puts down the phone and a co-worker asks what is going on. “I just saw Dan run into the assembly room with a gun. We got to get out of here,” he responds.
- When the co-worker begins to get her purse, he says, “No, no, we don’t have time. Come on.”

HOW TO PROPERLY EVACUATE THE PREMISES

- The 911 operator then explains the steps for evacuating properly.
- As you evacuate, if you see the officer, keep your hands where he can see them. Do not run directly at him or try to hide behind him. Follow his directions.
- Get behind any emergency vehicles that have arrived. For law enforcement to do their job, you must comply with their directions.
- First, put down any items and immediately raise your hands while spreading your fingers. Keep your hands visible at all times.
- Once you reach a safe assembly point, cooperate with officers by providing as much information as you can about the active shooter, such as his location and the location of individuals still trapped in the building.

ACTIONS TO TAKE WHEN HIDING FROM A SHOOTER

- Another employee hurries into an office, closes the door and tells her co-worker she saw Dan with a gun and that she thinks he shot George, another plant employee.

- Her co-worker says, “Okay, stay calm. I’m calling 911. Here, you saw what happened. Make sure to tell them our location and Dan’s location.”
- A control room operator also sees Dan with the gun on the floor below and says to another employee, “That guy Dan, that got fired, I just saw him go through the shop with a gun. We’re stuck up here.”
- After she took the phone from her co-worker who called 911, the employee in the office tells the 911 operator, “I work at Aurora Parts and a former employee of ours just came into the warehouse with a gun. And I think he shot another employee of ours.”
- When the operator asks her if she can evacuate the building, she replies that she can’t because he’s “right down the hall.” The operator then says, “Police have been dispatched to your location. If you can’t evacuate, your next option is to hide. First, do everything you can think of to keep the shooter out of that room.”
- Meanwhile, the control room employees move a cabinet in front of the control room door. The 911 operator tells the office employee to lock the door and she tells him that it is locked.
- The 911 operator then explains the steps to take while hiding.
- You need to stay out of sight and be very quiet, and make sure everyone turns their phones off. Listen carefully to me and don’t make any noise. Turn off the lights.
- Hide behind or under any heavy furniture that you can use as a shield, such as a cabinet or heavy desk.
- If he gets through that door, you will need to fight with everything you have. Look for any sharp or heavy objects that you can use as a weapon.
- Make sure to coordinate your plan of attack. Do anything you can to incapacitate him.
- As Dan attempts to open the office door, he is confronted by a law enforcement officer.

REVIEW OF SURVIVAL TACTICS

- Your first choice should always be to evacuate. Take anyone you can with you. Leave your belongings behind and get to safety as quickly as possible.
- There may be officers arriving at the scene. They need to know that you’re not a threat. So if you see police, follow their orders. Do not run directly at them, and keep your hands where they can see them.
- If you cannot safely evacuate, your next option is to hide. If you’re in an open area, try to hide behind or under anything that can provide both concealment and protection from gunfire. If you can get to a room, lock or barricade the door.
- If you’re sure you won’t be heard, dial 911 and inform the dispatcher of the situation.
- Some areas allow texting to 911, if making a voice call is too dangerous. Check with your local government.

FIGHTING IS YOUR LAST RESORT

- If your hiding place is exposed, and your life is in imminent danger, your last resort is to fight. Use anything you can find as a weapon.
- Commit fully. Do not stop until the attacker is disabled and disarmed.
- Hopefully, you’ll never find yourself in a situation like we’ve just witnessed, but if you do, remembering these tactics could save your life.

PREPARE FOR THE SAFETY MEETING

Review each section of this Leader's Guide as well as the program. Here are a few suggestions for using the program:

Make everyone aware of the importance the company places on health and safety and how each person must be an active member of the safety team.

Introduce the program. Play it without interruption. Review the program content by presenting the information in the program outline.

Copy the review questions included in this Leader's Guide and ask each participant to complete them.

Make an attendance record and have each participant sign the form. Maintain the attendance record and each participant's test paper as written documentation of the training performed.

Here are some suggestions for preparing your video equipment and the room or area you use:

Check the room or area for quietness, adequate ventilation and temperature, lighting and unobstructed access.

Check the seating arrangement and the audiovisual equipment to ensure that all participants will be able to see and hear the program.

CONDUCTING THE PRESENTATION

Begin the meeting by welcoming the participants. Introduce yourself and give each person the opportunity to become acquainted if there are new people joining the training session.

Explain that the primary purpose of the program is to demonstrate and review the survival tactics employees must follow during an active shooter situation.

Introduce the program. Play it without interruption. Review the program content by presenting the information in the program outline.

Lead discussions about your organization's policies and procedures for responding to a potential active shooter situation.

After watching the program, the viewer should be able to explain the following:

- How to evacuate the premises properly during an active shooter situation;
- What actions to take when hiding from an active shooter;
- How to respond when police arrive on the scene;
- What to do when fighting the attacker becomes your last resort.

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REVIEW QUIZ

Name _____ **Date** _____

The following questions are provided to check how well you understand the information presented during this program.

1. The first thing you should do in an active shooter situation is try to attack and disarm the shooter.
 - a. True
 - b. False

2. You should try to hide behind or under something that will provide both concealment and protection from gunfire.
 - a. True
 - b. False

3. When hiding in an office, you should turn off lights and lock the door.
 - a. True
 - b. False

4. Your three main survival options during an active shooter incident are run, hide and fight.
 - a. True
 - b. False

5. When calling 911, only provide the operator with the name of the active shooter.
 - a. True
 - b. False

6. If you can't run to escape from an active shooter, your next best option is to try and physically attack them.
 - a. True
 - b. False

7. It's best to run directly at arriving police officers and try to hide behind them.
 - a. True
 - b. False

8. To fight back against an active shooter, you must attack them physically and aggressively, using whatever weapon you can find.
 - a. True
 - b. False

ANSWERS TO THE REVIEW QUESTIONS

1. b

2. a

3. a

4. a

5. b

6. b

7. b

8. a